

STEVE SISOLAK  
*Governor*

STATE OF NEVADA



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**STATE CONTRACTORS BOARD  
MINUTES OF THE MEETING  
January 14, 2021**

**1. CALL TO ORDER:**

Chairman Kent Lay called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, January 14, 2021. The meeting was held online via Zoom. Exhibit A is the Meeting Agenda and Exhibit B is a list of public participants identified during the online meeting.

**BOARD MEMBERS PRESENT:**

Mr. Kent Lay  
Ms. Margaret Cavin  
Mr. Bryan Cowart  
Mr. Joe Hernandez  
Mr. Jan Leggett  
Mr. Boyd Martin  
Mr. Steve Menzies

**BOARD MEMBERS ABSENT:**

None

**STAFF MEMBERS PRESENT:**

Ms. Margi Grein, Executive Officer  
Mr. Paul Rozario, Director of Investigations  
Ms. Nancy Mathias, Licensing Administrator

**LEGAL COUNSEL PRESENT:**

Mr. Tim Geswein, Esq.

Ms. Grein stated the agenda was posted in compliance with the open meeting law and Declaration of Emergency Directive 006 on the Board's Internet Website, the Public Notice Website, and e-mailed electronically to persons who have expressed interest in being kept informed of the Board's meetings.

The Oath of Office for newly appointed Board members Bryan Cowart and Boyd Martin was taken, and the Oath of Office for reappointed Board members Margaret Cavin and Jan Leggett was also taken.

**2. STATEMENT OF THE BOARD'S MISSION**

Ms. Grein read the Board's mission statement into the record: "The Nevada State Contractors Board is committed to ensuring the integrity and professionalism of the construction industry in Nevada. The NSCB has the responsibility to promote quality construction by Nevada licensed contractors through a regulatory licensing system designed to protect the health, safety and welfare of the public."

**3. PUBLIC COMMENT**

There were no online public participants to offer public comment and no written public comment was received.

#### **4. APPROVAL OF AGENDA:**

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items

Ms. Grein noted that Item #6i will be taken out of order, and Item #8, ACR Construction LLC is being removed from the consent agenda.

**It was moved and seconded to accept the amended agenda. MOTION CARRIED.**

- Recommendations for Agenda Items for Future Board Meetings

Ms. Grein noted that the annual Strategic Planning meeting has been scheduled for March 2, 2021 and Bankruptcy Law Training and Administrative Law Training for the Board will be scheduled in the near future.

#### **5. APPROVAL OF MINUTES**

**It was moved and seconded to approve the minutes of November 19, 2020. MOTION CARRIED.**

#### **6. EXECUTIVE SESSION**

- Executive Officer's Report

Ms. Grein reported on her participation in weekly legislative and public relations discussions with the Ferraro Group, a Legislative Roundtable meeting, a Legislative Town Hall event, a construction career panel for the students of Jobs for Nevada Graduate, an Occupational Licensing Consortium Learning Network Call, a Southern Nevada Homebuilders Association awards event, a Fiscal Note System Training for the 2021 Legislative Session, a meeting with the Assembly Republican Caucus (ARC) regarding State Contractors Board policies, and a virtual holiday staff meeting. Ms. Grein also noted that she continues to work with the Board's real estate broker on identifying potential locations for the Henderson office and met with our Interim Public Management (IPM) consultant to discuss her findings as they relate to the review of Board processes and operations.

- Review of Monthly Department Statistics

Ms. Grein provided the following statistics for the months of November and December:

- The Board's monthly department statistics for November and December include the following:
  - Licensing Department:
    - Received 365 new license applications and 413 change applications;
    - Issued 211 new licenses;
    - Approved 1,275 license renewal applications;
    - Conducted 35 financial reviews
    - Renewed and issued 44 Certificates of Eligibility to receive preference in bidding;
    - Received 4,564 calls; and
    - Hosted 2 online Business Assistance Programs with 26 participants in attendance.
  - Our Investigations Department:
    - Opened a total of 297 complaints, including 158 compliance and 139 criminal complaints;
    - Held 16 Disciplinary Hearings resulting in 3 license revocations and fines and costs totaling \$92,674;
    - Issued 31 Cease and Desist Orders to unlicensed contractors; and
    - Opened 7 Recovery Fund claims and held one Recovery Fund meeting where 10 claims were considered and 8 claims were awarded a collective amount of \$55,926.59.

**It was moved and seconded to approve the Monthly Statistics Report. MOTION CARRIED.**

- Report of Disciplinary Hearing Outcomes for November and December 2020
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Ms. Grein reported on the disciplinary hearing outcomes for November and December 2020.

- Report of Application Denial Hearing Outcomes for November and December 2020

Ms. Grein reported on the application denial hearing outcomes for November and December 2020.

- Legislative Discussion

Misty Grimmer with the Ferraro Group provided an update on the upcoming 2021 legislative session, and Ms. Grein provided discussion concerning AB 49 AND AB 51.

**It was moved and seconded to accept Staff's proposed revisions to AB 49. MOTION CARRIED.**

**It was moved and seconded to accept Staff's proposed revisions to AB 51. MOTION CARRIED.**

- Review and Approval of Quarterly Financial Reports for the Period Ending December 31, 2020.

Ms. Lumbert provided an overview of the Quarterly Financial Reports for the period ending December 31, 2020.

**It was moved and seconded to approve the Quarterly Financial Reports for the period ending December 31, 2020. MOTION CARRIED.**

- Review and Approval of Cash Disbursements and Transfer Journals for the Period Ending December 31, 2020

Ms. Lumbert provided an overview of the Cash Disbursements and Transfer Journals for the period Ending December 31, 2020.

**It was moved and seconded to approve the Cash Disbursements and Transfer Journals for the period ending December 31, 2020. MOTION CARRIED.**

- Review and Discussion of Board Member Administrative Procedure Manual

Ms. Grein provided discussion concerning the Board Member Procedure Manual.

**It was moved and seconded to accept the Board Member Procedure Manual. MOTION CARRIED.**

- Discussion and Approval of Southern Nevada Office Lease Proposal

Mr. Dan Palmeri with Cushman and Wakefield provided an overview of the Southern Nevada Office Lease Proposal.

**It was moved and seconded to continue negotiations on the Southern Nevada office lease proposals with input from Mr. Martin and Mr. Menzies, and to authorize Ms. Grein to move forward with the Board of Examiner for approval of the selected property. MOTION CARRIED.**

- Legal Report (A public body may interrupt the open meeting and exclude the public for the purpose of having an attorney-client discussion of potential and existing litigation pursuant to NRS 241.015(3)(b)(2))

Mr. Geswein reported on pending legal matters.

**It was moved and seconded to approve the appointment of Tim Geswein as Defense Counsel against Sin City Plumbing's bond claim. MOTION CARRIED.**

**It was moved and seconded to approve the appointment of Tim Geswein as Defense Counsel against the Southern Nevada Painters and Decorators and Glaziers Labor – Management Cooperation Committee Trust’s petition for a Writ of Mandamus. MOTION CARRIED.**

- Subcommittee Reports  
Executive Subcommittee, Recovery Fund Subcommittee, Classification/Regulation Subcommittee, Finance Subcommittee.

Ms. Grein reported that the Governor has appointed Ms. Melissa Maguire, Mr. Craig von Collenberg and Mr. Montaviesi “TJ” Qualls to the Commission on Construction Education. Ms. Grein also noted that one Recovery Fund meeting was held where 10 claims were considered and 8 claims were awarded a collective amount of \$55,926.59.

**7. APPROVAL OF CONSENT AGENDA:**

- Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1 to 602)

Mr. Kent Lay made the following disclosures:

- Item #49 (Colvin Steel, Inc.) – Disclosed and abstained based on an ongoing personal and business relationship with the applicant.
- Item #90 (Hirschi Masonry LLC) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #361 (KB Home Nevada, Inc.) – Disclosed and abstained applicant is a competitor.
- Item #444 - 446 (Design Source Interiors LLC) - Disclosed and abstained based on a current business relationship with the applicant.

Mr. Boyd Martin made the following disclosures:

- Item #59 & 449 (Division 03) – Disclosed a personal relationship with the applicant.
- Item #88 (H&H Concrete LLC) – Disclosed a past business relationship with the applicant.
- Item #90 (Hirschi Masonry LLC) – Disclosed and abstained based on a current business relationship.
- Item #249 & 285 (Henry Contracting LLC) - Disclosed a past business relationship with the applicant.
- Item #254 (PRS of Nevada LTD) – Disclosed a past business relationship with the applicant.
- Item #257 (Sport Court of Nevada) – Disclosed a past business relationship with the applicant.
- Item #273 (Construction Group of International LLC) – Disclosed and abstained based on a current business relationship.
- Item #334, 391, & 602 (Wulfenstein Construction Co., Inc.) – Disclosed a past business relationship with the applicant.
- Item #359 (Integrity Plus Painting and Drywall LLC) – Disclosed and abstained based on a current business relationship.
- Item #379 (The Tiberti Company LLC) - Disclosed and abstained based on a current business relationship.
- Item #389 & 390 (Western Specialties Co.) – Disclosed a past business relationship with the applicant.
- Item #398 & 400 (Hydro Arch) – Disclosed a past business relationship with the applicant.
- Item #467 (JC Steel Fabricators Inc.) – Disclosed and abstained based on an ongoing business relationship with the applicant.
- Item #481 (Mollerup Glass Company) – Disclosed a past business relationship with the applicant.
- Item #507 (Wheelers Electric, Inc.) Disclosed a past business relationship with the applicant.
- Item #547 (Maile, Inc.) - Disclosed a past business relationship with the applicant.
- Item #575 (Jacobsen Construction Company, Inc.) – Disclosed a past business relationship with the applicant.

Mr. Joe Hernandez made the following disclosure:

- Item #536 (Amazon Masonry, Inc.) – Disclosed and abstained based on an ongoing business relationship with the applicant.

Ms. Margaret Cavin made the following disclosures:

- Item #290 (JW McClenahan Co.) – Disclosed a personal relationship with the applicant.

- Item #311 & 368 (Plenium Builders) – Disclosed a personal and Business relationship with the applicant.
- Item #574 (Jack N Tedford, Inc.) – Disclosed a personal relationship with the applicant.
- Item #578 (Jim's Plumbing & Heating & Solar Services) - Disclosed the applicant is a former employee and personal friend.

Mr. Bryan Cowart made the following disclosures:

- Item #74 (Forte Living LLC) – Disclosed a personal relationship and past business relationship with the applicant.

Mr. Jan Leggett made the following disclosures:

- Item #311 & 368 (Plenium Builders) – Disclosed a personal relationship with the applicant.
- Item #574 (Jack N Tedford, Inc.) – Disclosed that the applicant is a fellow AGC member.

Mr. Steve Menzies made the following disclosures:

- Item #49 (Colvin Steel, Inc.) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #90 (Hirschi Masonry LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #100-102 (Kanmi Construction LLC) – Disclosed and abstained based on a personal relationship with the applicant.
- Item #361 (KB Home Nevada, Inc.) - Disclosed and abstained based on a current business relationship with the applicant.

**It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.**

#### **8. NEW APPLICATION DENIAL HEARING S & M ELECTRICAL LLC**

Matthew William Hippert, Managing Member and Proposed Qualified Individual  
(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

Matthew Hippert was present for the hearing.

Exhibit 1 is the Board's Application File.  
Exhibit A is the Applicant's Answer.

**It was moved and seconded to accept the applicant's request to withdraw the application. MOTION CARRIED.**

#### **9. NEW APPLICATION DENIAL HEARING NEXTGEN ASSOCIATES INC DBA SERVICEMASTER RESTORATION BY EMT**

Michael John Demeter, President/Proposed Qualified Individual  
Frederick Mark Bower, Secretary  
William Roy Elliott III, Treasurer  
(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

Michael Demeter, and Frederick Bower were present for the hearing. William Elliott was not present.

Exhibit 1 is the Board's Application File.  
Exhibit A is the Applicant's Answer dated September 7, 2020  
Exhibit B is the Applicant's Answer dated January 13, 2021

**It was moved and seconded to accept the applicant's request to withdraw the application. MOTION CARRIED.**

**10. NEW APPLICATION DENIAL HEARING**

**NEVADA TOWER LLC**

Eric Reed Allee, Managing Member/Proposed Qualified Individual

Eric Allee was present for the hearing with Counsel Jeff Spencer, Esq.

Exhibit 1 is the Board's Application File.

Exhibit C & D is the Applicant's Additional Documents received October 14, 2020 and January 4, 2021.

**It was moved and seconded to approve license classification A-25 (Telecommunication Tower LLC) with a \$100,000.00 monetary limit and a \$10,000 bond. MOTION CARRIED.**

**11. NEW APPLICATION DENIAL HEARING**

**SKYLINE REALTY INC DBA SRI CONSTRUCTION**

Erika Annette Cutler, President

Deedee Pierson, Secretary/Treasurer

James Atkins Cutler, Proposed Qualified Individual

(Portions of this hearing may be closed to the public in accordance with NRS 624.110 (2) to discuss certain financial data related to the applicant.)

Erika Cutler and James Cutler were present for the hearing. Deedee Pierson was not present.

**It was moved and seconded to accept the applicant's request to withdraw the application. MOTION CARRIED.**

**12. \*\*PUBLIC COMMENT**

Adjournment – For Possible Action

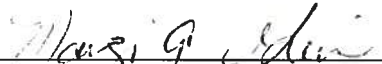
**ADJOURNMENT**

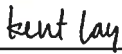
There being no further business to come before the Board, the meeting was adjourned by Chairman Kent Lay at 11:28 a.m.

Respectfully Submitted,

  
Crystal Caywood, Recording Secretary

APPROVED:

  
Margi A. Greih, Executive Officer

  
Kent Lay, Chairman