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MEMBERS
Margaret Cavin, Chair
Melissa Caron
Mason Gorda
Joe Hernandez
Kent Lay
Jan B. Leggett
Guy M. Wells

**STATE CONTRACTORS BOARD
MINUTES OF THE MEETING
March 6, 2018**

1. CALL TO ORDER:

- a. Chair Margaret Cavin called the meeting of the State Contractors Board to order at 8:33 a.m., Tuesday, March 6, 2018. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

BOARD MEMBERS PRESENT:

Ms. Margaret Cavin, Chair
Ms. Melissa Caron
Mr. Mason Gorda
Mr. Joe Hernandez
Mr. Kent Lay
Mr. Jan Leggett
Mr. Guy Wells

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Ms. Nancy Mathias, Licensing Administrator
Mr. Paul Rozario, Director of Investigations
Ms. Jennifer Lewis, Public Information Officer
Mr. George Lyford, Associate Director of Investigations

LEGAL COUNSEL PRESENT:

Mr. Noah Allison, Esq.

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Paseo Verde Library, Sawyer State Building, Clark County Library, Reno City Hall, Washoe County Courthouse and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno, on the Board's Internet Website and the Nevada Public Notice Website.

2. PUBLIC COMMENT:

There was no one present to offer public comment.

3. APPROVAL OF AGENDA:

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items – For Possible Action

There were no changes to the agenda.

- Recommendations for Agenda Items for Future Board Meetings

Ms. Grein noted the items outlined on the agenda were for discussion only and that any recommendations for action would be brought before the full Board for a vote at a future Board meeting.

It was moved and seconded to accept the agenda. MOTION CARRIED.

6. STRATGIC PLANNING SESSION

- Review of 2017-2018 Strategic Plan Accomplishments

Mr. Daniel Iacofano of MIG, Inc. acted as the meeting facilitator.

Ms. Grein and staff provided the Board an update on the Board's efforts to implement the strategic planning objectives outlined in the FY 2017-18 Strategic Plan.

- Environmental Scan

Board members and staff discussed industry and consumer trends, issues, opportunities, and implications related to occupational licensing, license by endorsement, solar construction, unlicensed contracting, and public information.

- Discussion of Goals, Objectives and Priorities for the 2018-19 Strategic Plan

Board members and staff identified and discussed objectives for the FY 2018-19 Strategic Plan, which included initiatives related to licensing programs, enforcement programs, public awareness and information programs, Board development, administrative efficiency, and legislative initiatives for the 2019 Legislative Session.

7. PUBLIC COMMENT:

There was no one present to offer public comment.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chair Margaret Cavin at 1:20 p.m.

Respectfully Submitted,



Jennifer Lewis, Recording Secretary

APPROVED:



Margi A. Greff, Executive Officer



Margaret Cavin, Chair