

**BRIAN SANDOVAL**  
Governor

## State Of Nevada

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**MEMBERS**  
Kevin E. Burke, Chairman  
Thomas "Jim" Alexander  
Margaret Cavin  
Donald L. Drake  
Nathaniel W. Hodgson, III  
Stephen P. Quinn  
Guy M. Wells



## STATE CONTRACTORS BOARD

**Southern Nevada**  
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### MINUTES OF THE MEETING April 19, 2012

#### **1. CALL TO ORDER:**

Chairman Burke called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, April 19, 2012, State Contractors Board, Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

#### **BOARD MEMBERS PRESENT:**

Mr. Kevin Burke, Chairman  
Mr. Jim Alexander  
Ms. Margaret Cavin  
Mr. Donald L. Drake  
Mr. Nathaniel W. Hodgson, III  
Mr. Stephen Quinn  
Mr. Guy M. Wells

#### **STAFF MEMBERS PRESENT:**

Ms. Margi Grein, Executive Officer  
Mr. George J. Lyford, Director of Investigations  
Mr. Daniel Hammack, Chief of Enforcement  
Ms. Nancy Mathias, Licensing Administrator  
Ms. Jennifer Turner, Public Information Officer  
Ms. Deb Lumbert, Accounting Manager

#### **LEGAL COUNSEL PRESENT:**

Mr. Bruce Robb, Esq., Legal Counsel

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Las Vegas City Hall, Sawyer State Building, Clark County Library and Reno City Hall, Washoe County Court House and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno and on the Board Internet Website.

Ms. Grein reported that item number 4b on the agenda (Review and Approval of Cash Disbursements and Transfer Journals 1/1/12 through 3/31/12) has been removed.

#### **APPROVAL OF AGENDA**

It was moved and seconded to approve the Agenda. **MOTION CARRIED.**

**FUTURE AGENDAS**

Ms. Grein announced the following upcoming meetings:

- May 1, 2012 Board Meeting
- May 2, 2012 Senior Awareness Presentation at MLK Senior Center
- May 3, 2012 Classification Subcommittee Meeting
- May 10, 2012 Finance Subcommittee Meeting
- June 5, 2012 Joint Meeting with California State Contractors Board

**2. PUBLIC COMMENT**

No one was present for public comment in Las Vegas or Reno.

**3. APPROVAL OF MINUTES:** December 15, 2011

It was moved and seconded to approve the Minutes of March 22, 2011. MOTION CARRIED.

**4. EXECUTIVE SESSION:****a. Executive Officer's Report and Department and Activity Update****b. Review and Approval of Cash Disbursements and Transfer Journals 1/1/12 through 3/31/12**

Based on advice from counsel, this item was removed.

**c. Review and Approval of Quarterly Financial Report for period 1/1/12 through 3/31/12**

Ms. Lumbert presented the Quarterly Financial Report.

It was moved and seconded to approve the Quarterly Financial Report for the period of 1/1/12 through 3/31/12. MOTION CARRIED.

**d. Subcommittee Reports****e. Review and Approval of Executive Officer's Quarterly Report and Strategic Plan Update 1/1/12 through 3/31/12**

Ms. Grein presented the Executive Officer's Quarterly Report and Strategic Plan update.

Ms. Mathias summarized the activities and accomplishments of the licensing department.

Mr. Lyford summarized the activities and accomplishments for the Investigation Department and Residential Recovery Fund.

Ms. Turner summarized the accomplishments of the Public Relations Department.

It was moved and seconded to approve the Executive Officer's Quarterly Report and Strategic Plan update. MOTION CARRIED.

**f. Discussion Concerning NAC 624.170(2) Classification B-2 (Residential & Small Commercial) and NAC 624.210 C-3 (Carpentry, Maintenance, and Minor Repair)**

Ms. Mathias presented an overview of current scope of work parameters under B-2 (Residential & Small Commercial) and C-3 (Carpentry, Maintenance and Minor Repairs) classifications as they relate to remodeling work. The board asked the matter be placed on future Board Agendas.

**5. PUBLIC COMMENT**

No one was present for public comment in Las Vegas or Reno.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned by Chairman Burke at 10:21 a.m.

Respectfully Submitted,

  
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Judy Teller, Recording Secretary

APPROVED:

  
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Margi A. Grein, Executive Officer

  
\_\_\_\_\_  
Date

  
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Kevin E. Burke, Chairman

  
\_\_\_\_\_  
Date