

BRIAN SANDOVAL
Governor

MEMBERS
Kevin E. Burke, Chairman
Thomas "Jim" Alexander
Donald L. Drake
Nathaniel W. Hodgson, III
William "Bruce" King
Stephen P. Quinn
Guy M. Wells

State of Nevada



STATE CONTRACTORS BOARD

MINUTES OF THE MEETING
October 20, 2011

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1. CALL TO ORDER:

Chairman Burke called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, October 20, 2011, State Contractors Board, Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

BOARD MEMBERS PRESENT:

Mr. Kevin Burke, Chairman
Mr. Jim Alexander
Mr. Donald L. Drake
Mr. Nathaniel W. Hodgson, III
Mr. Bruce King
Mr. Stephen Quinn
Mr. Guy M. Wells

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. George J. Lyford, Director of Investigations
Ms. Nancy Mathias, Licensing Administrator

LEGAL COUNSEL PRESENT:

Mr. Bruce Robb, Esq., Legal Counsel
Mr. Louis Ling, Esq., Legal Counsel

Ms. Grein stated the agenda was posted in compliance with the open meeting law on October 14, 2011, at Las Vegas City Hall, Sawyer State Building, Clark County Library and Reno City Hall, Washoe County Court House and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno and on the Board Internet Website.

APPROVAL OF AGENDA

It was moved and seconded to approve the Agenda. MOTION CARRIED.

2. PUBLIC COMMENT

No one was present for public comment in Las Vegas or Reno.

3. APPROVAL OF MINUTES: September 22, 2011

It was moved and seconded to approve the Minutes of September 22, 2011. MOTION CARRIED.

4. EXECUTIVE SESSION:**a. Review and Approve report of the Board's Regulation Review Prepared in Compliance with Governor Sandoval's Executive Order 2011-11**

Louis Ling, Esq. provided a draft report summarizing the comprehensive review of NAC 624 completed by the classification regulation subcommittee.

It was moved and seconded to approve the report for submittal to Governor Sandoval. MOTION CARRIED.

b. Review of Residential Recovery Fund Assessments

Ms. Grein presented a summary of the Residential Recovery Fund assessments.

It was moved and seconded to approve reduction of the Recovery Fund by 15% (fifteen) for a two (2) year period beginning January 1, 2012. MOTION CARRIED.

c. Adoption of Proposed Regulation RO34-11 Concerning NAC 624-670 – Single Project Limit Increases

It was moved and seconded to adopt proposed regulation RO34-11 concerning NAC 624-670 – single project limit increases. MOTION CARRIED.

d. Selection of Insulation Advisory Committee Members Pursuant to AB441

Mr. Robb provided a summary of the requirements set forth in Assembly Bill 441.

It was moved and seconded to select Warren Hardy, President, Hardy Consulting Group, LLC; John Madole, Nevada Association of Mechanical Contractors; Holly Lloyd, Southwest Gas Corporation; Guy Wells and Nathaniel Hodgson to serve as committee members. MOTION CARRIED.

e. Executive Officer's Report and Department Activity Update

Ms. Grein and Mr. Ling provided an update concerning the decision and order guidelines, along with a draft document for consideration.

f. Review and Approval of Cash Disbursements and Transfer Journals 7/1/11 through 9/30/11

It was noted for the record, that to the extent any check is made payable to a Board Member for reimbursement of expense or per diem they would disclose and abstain from voting on that item.

It was moved and seconded to approve the cash disbursements and transfer journals for the period 7/1/11 through 9/30/11. MOTION CARRIED.

g. Review and Approval of Quarterly Financial Report for period 7/1/11 through 9/30/11

Ms. Lumbert presented the Quarterly Financial Report.

It was moved and seconded to approve the Quarterly Financial Report for the period of 7/1/11 through 9/30/11. MOTION CARRIED.

h. Review and Approval of Executive Officer's Quarterly Report and Strategic Plan Update 7/1/11 through 9/30/11

Ms. Grein presented the Executive Officer's Quarterly Report and a Strategic Plan update. Ms. Mathias summarized activities for the Licensing Department, Mr. Lyford summarized activities for the Enforcement Department, and Ms. Turner summarized activities for the Public Relations Department.

It was moved and seconded to approve the Executive Officer's Quarterly Report and Strategic Plan update for the period of 7/1/11 through 9/30/11. MOTION CARRIED.

i. SUBCOMMITTEE REPORTS: Executive Subcommittee, Recovery Fund Subcommittee, Classification/Regulation Subcommittee, Finance Subcommittee

It was moved and seconded to approve the minutes of the October 6, 2011 meeting of the Finance subcommittee.

It was moved and seconded to approve the minutes of the September 15, 2011 meeting of the Classification/Regulation subcommittee.

5. PUBLIC COMMENT

No one was present for public comment in Las Vegas or Reno.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chairman Burke at 10:27 a.m.

Respectfully Submitted,

Janet Brinkley, Recording Secretary

APPROVED:

Margi A. Grein, Executive Officer

Kevin E. Burke, Chairman