

Training Courses

February

Clean Your Hard Drive

When: February 1, 2012; 1 session; Wednesday, 6:30 p.m. - 9:00 p.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$49.00

Contact: wdce@tmcc.edu or 775- 829-9010

Computer Basics

What: Credits: 0.50

When: February 1, 2012 through February 22, 2012; Wednesday, 11:00 a.m. - 1:00 p.m.

Where: Great Basin College, Winnemucca, 5490 Kluncy Canyon Rd.

Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

Quickbooks II

What: Units: 0.5

When: February 3, 2012 through February 10, 2012; Friday, 5:30 p.m. - 9:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

Microsoft Excel Tips, Tricks and Formulas

When: February 3, 2012; 1 session; Friday, 8:00 a.m. - 11:00 a.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$49.00

Contact: wdce@tmcc.edu or 775- 829-9010

Basic Internet

What: Units: 0.5

When: February 4, 2012; Saturday, 9:00 a.m. - 5:00 p.m.

Where: Western Nevada College, Fallon Campus, 160 Campus Way

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 423-7565

Note: Application for admission required

Excel Essentials I

When: February 6, 2012 through February 8, 2012; 2 sessions; Monday, Wednesday, 8:00 a.m. - 12:00 p.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$129.00

Contact: wdce@tmcc.edu or 775- 829-9010

February (Continued)

Microsoft Word 2007 - The Beginning

When: February 6, 2012 through February 15, 2012; 4 sessions; Monday, Wednesday, 6:00 p.m. - 9:00 p.m.

Where: College of Southern Nevada, Sahara West Center, Rm. A 118

Cost: \$139.00

Contact: DWED@csn.edu or 702-651-4747

OSHA 500: Trainer Course in OSHA Standards for Construction

What: 3.0 Units of Continuing Education; 3.0 Credits of Board Certified Safety Professionals; American Board of Industrial Hygiene
Credit: 4.34 CM Pts

When: February 6, 2012 through February 9, 2012; 4 sessions; Monday, Tuesday, Wednesday, Thursday, 8:00 a.m. - 4:30 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. M 103

Cost: \$695.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

Access Essentials I

When: February 7, 2012 through February 9, 2012; 2 sessions; Tuesday, Thursday, 1:00 p.m. - 5:00 p.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$129.00

Contact: wdce@tmcc.edu or 775- 829-9010

Introduction to Microsoft Word (Internet Enhanced)

What: 3.0 Credits

When: February 7, 2012 through May 15, 2012; Tuesday, 4:00 p.m. - 6:45 p.m.

Where: Great Basin College, Elko, 1500 College Parkway

Cost: \$83.75 per credit; Lab Fee: \$30; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

Computer Basics

When: February 7, 2012 through February 16, 2012; 4 sessions; Tuesday, Thursday 6:00 p.m. - 9:00 p.m.

Where: College of Southern Nevada, Summerlin Center, Rm. 102

Cost: \$139.00

Contact: DWED@csn.edu or 702-651-4747

February (Continued)

10-Hour Construction Industry Course

What: 1.0 Unit of Continuing Education

When: February 8, 2012 through February 9, 2012; 2 sessions; Wednesday, Thursday, 4:00 p.m. - 9:00 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1

Cost: \$99.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

Microsoft Excel Data and List Management

When: February 10, 2012; 1 session; Friday, 8:00 a.m. - 11:00 a.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$49.00

Contact: wdce@tmcc.edu or 775- 829-9010

Quickbooks II

What: Units: 0.5

When: February 11, 2012; Saturday, 9:00 a.m. - 5:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

Introduction to Personal Computing

What: Units: 0.5

When: February 11, 2012, Saturday, 9:00 a.m. - 5:00 p.m.

Where: Western Nevada College, Fallon Campus, 160 Campus Way

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 423-7565

Note: Application for admission required

Introduction to Word Processing

What: Units: 0.5

When: February 11, 2012 through February 18, 2012; Saturday,
8:00 a.m. - 12:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

February (Continued)

Introduction to Spreadsheets

What: Units: 0.5

When: February 11, 2012 through February 18, 2012; Saturday,
1:00 p.m. - 5:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

Forklift Safety Training

When: February 11, 2012; 1 session; Saturday, 8:00 a.m. - 2:00 p.m.

Where: Truckee Meadows Community College/IGT Applied Technology Center

Cost: \$79.00

Contact: salquist@tmcc.edu or 775-857-4958

Excel Essentials II

When: February 13, 2012 through February 15, 2012; 2 sessions; Monday, Wednesday, 8:00 a.m. - 12:00 p.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$129.00

Contact: wdce@tmcc.edu or 775- 829-9010

Computer Keyboarding I (Online)

What: 3.0 Credits

When: February 13, 2012 through May 11, 2012

Where: Internet, Great Basin College

Cost: \$83.75 per credit; Lab Fee: \$30; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

Computer Keyboarding II (Online)

What: 3.0 Credits

When: February 13, 2012 through May 11, 2012

Where: Internet, Great Basin College

Cost: \$83.75 per credit; Lab Fee: \$30; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

February (Continued)

Scaffolding

What: 3.0 Units of Continuing Education
When: February 13, 2012 through February 16, 2012; 4 sessions; Monday, Tuesday, Wednesday, Thursday, 8:00 a.m. - 4:30 p.m.
Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1
Cost: \$695.00
Contact: OSHAOTIEC@csn.edu or 702-651-4747

40-Hour Hazardous Waste Operations and Emergency Response

What: 3.5 Units of Continuing Education (Upon Request)
When: February 13, 2012 through February 17, 2012; 5 sessions; Monday, Tuesday, Wednesday, Thursday, Friday, 8:00 a.m. - 5:00 p.m.
Where: Truckee Meadows Community College/IGT Applied Technology Center
Cost: \$525.00
Contact: salquist@tmcc.edu or 775-857-4958

Introduction to Windows

What: Credits: 0.50
When: February 14, 2012 through February 28, 2012; Tuesday, 7:00 p.m. - 9:00 p.m.
Where: Great Basin College, Ely, 2115 Bobcat Dr.
Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)
Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180
Note: Application for admission required

Introduction to Windows

What: Credits: 0.50
When: February 14, 2012 through March 1, 2012; Tuesday, Thursday, 1:00 p.m. - 2:15 p.m.
Where: Great Basin College, Elko, 1500 College Parkway
Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)
Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180
Note: Application for admission required

Computer Keyboarding I

What: 3.0 Credits
When: February 14, 2012 through May 10, 2012; Tuesday, Thursday, 4:00 p.m. - 5:15 p.m.
Where: Great Basin College, Elko, 1500 College Parkway
Cost: \$83.75 per credit; Lab Fee: \$30; \$10 Admissions Fee (If never registered at college before)
Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180
Note: Application for admission required

February (Continued)

Access Essentials II

When: February 14, 2012 through February 16, 2012; 2 sessions; Tuesday, Thursday, 1:00 p.m. - 5:00 p.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$129.00

Contact: wdce@tmcc.edu or 775- 829-9010

Microsoft Excel Chart Basics

When: February 17, 2012; 1 session; Friday, 8:00 a.m. - 11:00 a.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$49.00

Contact: wdce@tmcc.edu or 775- 829-9010

Spanish Forklift Safety Training

When: February 18, 2012; 1 session; Saturday, 8:00 a.m. - 2:00 p.m.

Where: Truckee Meadows Community College/IGT Applied Technology Center

Cost: \$79.00

Contact: salquist@tmcc.edu or 775-857-4958

OSHA's Lead Action Level Training in Spanish

When: February 20, 2012 through February 21, 2012; 2 sessions; Monday, Tuesday, 7:00 a.m. - 12:30 p.m.

Where: Truckee Meadows Community College/IGT Applied Technology Center

Cost: \$35.00

Contact: salquist@tmcc.edu or 775-857-4958

Microsoft Excel 2007 - The Beginning

When: February 21, 2012 through March 1, 2012; 4 sessions; Tuesday, Thursday, 6:00 p.m. - 9:00 p.m.

Where: College of Southern Nevada, Sahara West Center, Rm. A 118

Cost: \$139.00

Contact: DWED@csn.edu or 702-651-4747

NFPA 70E—Electrical Safety Standards

What: 1.6 Units of Continuing Education

When: February 22, 2012 through February 23, 2012; 2 sessions; Wednesday, Thursday, 8:00 a.m. - 4:30 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1

Cost: \$275.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

Microsoft Excel Formulas and Functions

When: February 24, 2012; 1 session; Friday, 8:00 a.m. - 11:00 a.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$49.00
Contact: wdce@tmcc.edu or 775- 829-9010

February (Continued)

Quickbooks III

What: Units: 0.5
When: February 24, 2012 through March 2, 2012; Friday, 5:30 p.m. - 9:00 p.m.
Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway
Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)
Contact: info_desk@wnc.edu or (775) 445-3000
Note: Application for admission required

Forklift Train-the-Trainer

When: February 24, 2012; 1 session; Friday, 8:00 a.m. - 5:00 p.m.
Where: Truckee Meadows Community College/IGT Applied Technology Center
Cost: \$200.00
Contact: salquist@tmcc.edu or 775-857-4958

Windows 7 Fundamentals

When: February 25, 2012 through March 10, 2012; 3 sessions; Saturday, 9:00 a.m. - 12:00 p.m.
Where: Truckee Meadows Community College, Meadowood Center
Cost: \$99.00
Contact: wdce@tmcc.edu or 775- 829-9010

Introduction to Personal Computing

What: Units: 0.5
When: February 25, 2012, Saturday, 9:00 a.m. - 5:00 p.m.
Where: Western Nevada College, Fallon Campus, 160 Campus Way
Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)
Contact: info_desk@wnc.edu or (775) 423-7565
Note: Application for admission required

Introduction to Data Base Mgt

What: Units: 0.5
When: February 25, 2012 through March 3, 2012; Saturday, 8:00 a.m. - 12:00 p.m.
Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway
Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)
Contact: info_desk@wnc.edu or (775) 445-3000
Note: Application for admission required

February (Continued)

Introduction to PowerPoint

What: Units: 0.5

When: February 25, 2012 through March 3, 2012; Saturday,
1:00 p.m. - 5:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

Excel Essentials III

When: February 27, 2012 through February 29, 2012; 2 sessions; Monday, Wednesday, 8:00 a.m. - 12:00 p.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$129.00

Contact: wdce@tmcc.edu or 775- 829-9010

OSHA 3010: Excavation, Trenching and Soil Mechanics

What: 2.2 Units of Continuing Education; 2.2 Credits of Board Certified Safety Professionals; American Board of Industrial Hygiene
Credit: 3.34 CM Pts

When: February 27, 2012 through February 29, 2012; 3 sessions; Monday, Tuesday, Wednesday, 8:00 a.m. - 4:30 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. M 103

Cost: \$625.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

Developing Safety Programs

What: 3.0 Units of Continuing Education

When: February 27, 2012 through March 1, 2012; 4 sessions; Monday, Tuesday, Wednesday, Thursday, 8:00 a.m. - 4:30 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1

Cost: \$695.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

Introduction to Word

What: Credits: 0.50

When: February 27, 2012 through March 12, 2012; Monday,
9:30 a.m. - 10:45 a.m.

Where: Great Basin College, Battle Mountain, 835 N. 2nd

Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

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February (Continued)

Keyboarding Bottom of Form

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When: February 28, 2012 through March 15, 2012; 6 sessions; Tuesday, Thursday, 6:00 p.m. - 9:00 p.m.

Where: College of Southern Nevada, Summerlin Center, Rm. 111

Cost: \$159.00

Contact: DWED@csn.edu or 702-651-4747

QuickBooks Pro

When: February 28, 2012 through March 8, 2012; 4 sessions; Tuesday, Thursday, 6:00 p.m. - 9:00 p.m.

Where: College of Southern Nevada, Summerlin Center, Rm. 102

Cost: \$194.00

Contact: DWED@csn.edu or 702-651-4747

Introduction to Windows

What: Credits: 0.50

When: February 29, 2012 through March 21, 2012; Wednesday, 11:00 a.m. - 12:15 p.m.

Where: Great Basin College, Winnemucca, 5490 Kluncky Canyon Rd.

Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

March

Forklift Safety Training

When: March 3, 2012; 1 session; Saturday, 8:00 a.m. - 2:00 p.m.

Where: Truckee Meadows Community College/IGT Applied Technology Center

Cost: \$79.00

Contact: salquist@tmcc.edu or 775-857-4958

Introduction to Windows

What: Credits: 0.50

When: March 3, 2012; Saturday, 8:30 a.m. - 4:00 p.m.

Where: Great Basin College, Elko, 1500 College Parkway

Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

March (Continued)

Introduction to MS Windows

What: Units: 0.5

When: March 3, 2012; Saturday, 9:00 a.m. - 5:00 p.m.

Where: Western Nevada College, Fallon Campus, 160 Campus Way

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 423-7565

Note: Application for admission required

Quickbooks III

What: Units: 0.5

When: March 3, 2012; Saturday, 9:00 a.m. - 5:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

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Microsoft PowerPoint 2007 - The Beginning

When: March 5, 2012 through March 14, 2012; 4 sessions; Monday, Wednesday, 6:00 p.m. - 9:00 p.m.

Where: College of Southern Nevada, Sahara West Center, Rm. A 118

Cost: \$139.00

Contact: DWED@csn.edu or 702-651-4747

8-Hour HAZWOPER Refresher

Bottom of Form

What: Units of Continuing Education: 0.8

When: March 5, 2012; 1 session; Monday, 8:00 a.m. - 4:30 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1

Cost: \$150.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

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OSHA 2015: Hazardous Materials

What: 3.0 Units of Continuing Education; 3.0 Credits of Board Certified

Safety Professionals; American Board of Industrial Hygiene

Credit: 4.34 CM Pts

When: March 5, 2012 through March 8, 2012; 4 sessions; Monday, Tuesday, Wednesday, Thursday, 8:00 a.m. - 4:30 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. M 103

Cost: \$695.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

March (Continued)

Basic Computer Skills Certification

When: March 5, 2012 through March 15, 2012; 9 sessions; Monday, Wednesday, Friday, 8:00 a.m. - 12:00 p.m.; Tuesday, Thursday, 8:00 a.m. - 10:00 a.m. (Open instructor led lab time)

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$375.00

Contact: wdce@tmcc.edu or 775- 829-9010

Introduction to AutoCAD

When: March 5, 2012 through March 12, 2012; 5 sessions; Monday, Tuesday, Wednesday, Thursday, 5:00 p.m. - 9:30 p.m.

Where: College of Southern Nevada, Summerlin Center, Rm. 108

Cost: \$155.00

Contact: DWED@csn.edu or 702-651-4747

Introduction to Word

What: Credits: 0.50

When: March 6, 2012 through March 22, 2012; Tuesday, Thursday, 1:00 p.m. - 2:15 p.m.

Where: Great Basin College, Elko, 1500 College Parkway

Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

QuickBooks Essentials

When: March 6, 2012 through March 15, 2012; 4 sessions; Tuesday, Thursday, 5:30 p.m. - 9:30 p.m.

Where: Truckee Meadows Community College, Meadowood Center

Cost: \$259.00

Contact: wdce@tmcc.edu or 775- 829-9010

Introduction to Word

What: Credits: 0.50

When: March 6, 2012 through March 20, 2012; Tuesday, 7:00 p.m. - 9:00 p.m.

Where: Great Basin College, Ely, 2115 Bobcat Dr.
Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)
Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180
Note: Application for admission required

March (Continued)

10-Hour Construction Industry Course

What: 1.0 Unit of Continuing Education
When: March 7, 2012 through March 8, 2012; 2 sessions; Wednesday, Thursday, 4:00 p.m. - 9:00 p.m.
Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1
Cost: \$99.00
Contact: OSHAOTIEC@csn.edu or 702-651-4747

Introduction to Word

What: Credits: 0.50
When: March 10, 2012; Saturday, 8:30 a.m. - 4:00 p.m.
Where: Great Basin College, Elko, 1500 College Parkway
Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)
Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180
Note: Application for admission required

Introduction to Word Processing

What: Units: 0.5
When: March 10, 2012; Saturday, 9:00 a.m. - 5:00 p.m.
Where: Western Nevada College, Fallon Campus, 160 Campus Way
Cost: \$83.75 per unit; Computer Use Fee: \$5; Course Fee: \$25; \$15 Application Fee (If never registered at college before)
Contact: info_desk@wnc.edu or (775) 423-7565
Note: Application for admission required

MS Word: Intermediate

What: Units: 0.5
When: March 10, 2012 through March 17, 2012; Saturday, 8:00 a.m. - 12:00 p.m.
Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway
Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)
Contact: info_desk@wnc.edu or (775) 445-3000
Note: Application for admission required

MS Access: Intermediate

What: Units: 0.5

When: March 10, 2012 through March 17, 2012; Saturday,
1:00 p.m. - 5:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

March (Continued)

Computer Basics

When: March 10, 2012 through March 31, 2012; 4 sessions; Saturday, 9:00 a.m. - 12:00 p.m.

Where: College of Southern Nevada, Sahara West Center, Rm. A 118

Cost: \$139.00

Contact: DWED@csn.edu or 702-651-4747

OSHA 510: Standards for Construction

What: 3.0 Units of Continuing Education; 3.0 Credits of Board Certified

Safety Professionals; American Board of Industrial Hygiene Credit: 4.34 CM Pts

When: March 12, 2012 through March 15, 2012; 4 sessions; Monday, Tuesday, Wednesday,
Thursday, 8:00 a.m. - 4:30 p.m.

Where: College of Southern Nevada, West Charleston Campus
Rm. M 103

Cost: \$695.00

Contact: OSHAOTIEC@csn.edu or 702-651-4747

8-Hour Hazardous Waste Operations Refresher

When: March 16, 2012; 1 session; Friday, 8:00 a.m. - 5:00 p.m.

Where: Truckee Meadows Community College/IGT Applied Technology Center

Cost: \$195.00

Contact: salquist@tmcc.edu or 775-857-4958

Introduction to Excel

What: Credits: 0.50

When: March 17, 2012; Saturday, 8:30 a.m. - 4:00 p.m.

Where: Great Basin College, Elko, 1500 College Parkway

Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)

Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180

Note: Application for admission required

Lead Training for Renovators, Repair and Painters

When: March 17, 2012; 1 session; Saturday, 8:00 a.m. - 5:00 p.m.

Where: Truckee Meadows Community College/IGT Applied Technology Center

Cost: \$195.00

Contact: salquist@tmcc.edu or 775-857-4958

Introduction to Spreadsheets

What: Units: 0.5
When: March 17, 2012; Saturday, 9:00 a.m. - 5:00 p.m.
Where: Western Nevada College, Fallon Campus, 160 Campus Way
Cost: \$83.75 per unit; Computer Use Fee: \$5; Course Fee: \$25; \$15 Application Fee (If never registered at college before)
Contact: info_desk@wnc.edu or (775) 423-7565
Note: Application for admission required

March (Continued)

Introduction to Excel

What: Credits: 0.50
When: March 19, 2012 through April 9, 2012; Monday, 9:30 a.m. - 10:45 a.m.
Where: Great Basin College, Battle Mountain, 835 N. 2nd
Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)
Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180
Note: Application for admission required

Intermediate Computer Skills Certification

When: March 19, 2012 through March 29, 2012; 9 sessions; Monday, Wednesday, Friday, 8:00 a.m. - 12:00 p.m.; Tuesday, Thursday, 8:00 a.m. - 10:00 a.m. (Optional instructor led lab times)
Where: Truckee Meadows Community College, Meadowood Center
Cost: \$375.00
Contact: wdce@tmcc.edu or 775- 829-9010

Global Harmonization System - An Experts Panel Presentation

When: March 20, 2012; 1 session; Tuesday, 10:00 a.m. - 12:00 p.m.
Where: Truckee Meadows Community College/IGT Applied Technology Center
Cost: \$65.00
Contact: salquist@tmcc.edu or 775-857-4958

OSHA 7505: Introduction to Accident Investigation

What: 1.6 Units of Continuing Education; 1.6 Credits of Board Certified Safety Professionals
When: March 22, 2012 through March 23, 2012; 2 sessions; Thursday, Friday, 8:00 a.m. - 4:30 p.m.
Where: College of Southern Nevada, West Charleston Campus Rm. Mod 1
Cost: \$350.00
Contact: OSHAOTIEC@csn.edu or 702-651-4747

Introduction to PowerPoint

What: Credits: 0.50

When: March 24, 2012; Saturday, 8:30 a.m. - 4:00 p.m.
Where: Great Basin College, Elko, 1500 College Parkway
Cost: \$83.75 per credit; Lab Fee: \$5; \$10 Admissions Fee (If never registered at college before)
Contact: keithad@gwmail.gbcnv.edu or (775) 753-2180
Note: Application for admission required

March (Continued)

Exploring the Internet

When: March 26, 2012 through April 4, 2012; 4 sessions; Monday, Wednesday, 6:00 p.m. - 9:00 p.m.
Where: College of Southern Nevada, Sahara West Center, Rm. B 125
Cost: \$139.00
Contact: DWED@csn.edu or 702-651-4747

QuickBooks Pro

When: March 26, 2012 through April 11, 2012; 6 sessions; Monday, Wednesday, 6:00 p.m. - 9:00 p.m.
Where: College of Southern Nevada, Sahara West Center, Rm. A 119
Cost: \$194.00
Contact: DWED@csn.edu or 702-651-4747

OSHA 7500: Introduction to Safety and Health Management

What: Units of Continuing Education: 0.8; Credits of Board Certified Safety Professionals: 0.8
When: March 27, 2012; 1 session; Tuesday, 8:00 a.m. - 4:30 p.m.
Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1
Cost: \$175.00
Contact: OSHAOTIEC@csn.edu or 702-651-4747

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OSHA 7415: OSHA Construction Industry Requirements: Awareness of Major Hazards and Prevention Strate

What: 1.6 Units of Continuing Education; 1.6 Credits of Board Certified Safety Professionals
When: March 28, 2012 through March 29, 2012; 2 sessions; Wednesday, Thursday, 8:00 a.m. - 4:30 p.m.
Where: College of Southern Nevada, West Charleston Campus
Rm. Mod 1
Cost: \$350.00
Contact: OSHAOTIEC@csn.edu or 702-651-4747

Forklift Safety Training

When: March 31, 2012; 1 session; Saturday, 8:00 a.m. - 2:00 p.m.

Where: Truckee Meadows Community College/IGT Applied Technology Center

Cost: \$79.00

Contact: salquist@tmcc.edu or 775-857-4958

March (Continued)

MS Excel: Intermediate

What: Units: 0.5

When: March 31, 2012 through April 7, 2012; Saturday,
1:00 p.m. - 5:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

Basic Internet

What: Units: 0.5

When: March 31, 2012 through April 7, 2012; Saturday,
8:00 a.m. - 12:00 p.m.

Where: Western Nevada College, Carson City Campus, 2201 W. College Parkway

Cost: \$83.75 per unit; Computer Use Fee: \$5; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 445-3000

Note: Application for admission required

Introduction to Data Base Mgt

What: Units: 0.5

When: March 31, 2012; Saturday, 9:00 a.m. - 5:00 p.m.

Where: Western Nevada College, Fallon Campus, 160 Campus Way

Cost: \$83.75 per unit; Computer Use Fee: \$5; Course Fee: \$25; \$15 Application Fee (If never registered at college before)

Contact: info_desk@wnc.edu or (775) 423-7565

Note: Application for admission required

Disclaimer: Information contained in this section is based on in-state students/residents. If you have any questions regarding these courses, please contact the colleges where your classes will be held.