



STATE CONTRACTORS BOARD

Investigations: (702) 486-1110

**MINUTES OF THE WORKSHOP AND HEARING
BEFORE THE NEVADA STATE CONTRACTORS BOARD
HELD DECEMBER 3, 2003**

The workshop was called to order at 2:00 p.m. on Wednesday, December 3, 2003, at the offices of the State Contractors Board, 9670 Gateway Drive, Reno, Nevada 89521. Exhibit 1 is the Notice of Intent to Act Upon a Regulation and copies of the proposed regulations.

BOARD MEMBERS PRESENT:

Jerry Higgins

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer

Ms. Nancy Mathias, Licensing Administrator

Mr. George Lyford, Director of Investigations

Ms. Grein called the workshop to order and explained the purpose of the workshop is to receive public comment on proposed amendments to Chapter 624 of the Nevada Administrative Code. The regulations under consideration make changes to the Residential Recovery Fund process (LCB 201-03) and the Rules of Practice for Disciplinary Hearings (LCB 190-03)

Ms. Grein indicated that the notice of the workshop and hearing had been posted in compliance with NRS 233B at the Las Vegas City Hall, the Sawyer State Building, Clark County Library, Washoe County Courthouse, Washoe County Library, Reno City Hall and the offices of the State Contractors Board in Reno and Henderson.

There were no members of the public present to offer comment on either of the regulations, therefore, Ms. Grein adjourned the workshop and opened the hearing. Ms. Grein explained for the record that the hearing had been properly noticed in accordance with NRS 233B and explained the purpose for the regulations. Ms. Grein further noted that she had made some minor changes to the Residential Recovery Fund regulation that she would present to the Board for consideration. The hearing was adjourned at 2:10 p.m.

Respectfully submitted,

Jeanne Reynolds
Recording Secretary

Approved:

Margi A. Grein, Executive Officer