



NEVADA STATE CONTRACTORS BOARD

Industry Bulletin

FOR IMMEDIATE RELEASE
March 17, 2020

CONTACT: Jennifer Lewis
Public Information Officer
(702) 486-1139

Scott Smith
Public Information Specialist
(702) 486-1165

CONTRACTORS BOARD STILL PROVIDING SERVICES DESPITE PUBLIC ACCESS RESTRICTIONS

HENDERSON and RENO, Nev. – Following the recommendations of Governor Steve Sisolak regarding social distancing and efforts to prevent the spread of COVID-19 exposure to the public, the Nevada State Contractors Board has temporarily restricted public access to its Reno and Henderson offices; however, essential services still remain operational.

Immediate actions have included canceling all public meetings of the Board through March and limiting staff's physical interaction with the public. All customers are encouraged to seek assistance by calling the Board's offices or accessing resources available online in lieu of visiting in person.

Specific to contractors, the Board would like to provide the following information:

- **LICENSE RENEWALS:** All contractors are encouraged to renew their license online: <https://app.nvcontractorsboard.com/Clients/NVSCB/Private/Shared/Login.aspx>. If this is your first time, you can setup an online contractor account by clicking this link: <https://app.nvcontractorsboard.com/Clients/NVSCB/Private/Shared/BusinessSearch.aspx>. If you need assistance with either of these services, please contact Araceli Martinez at (775) 850-7810 or Melanie Vasquez at (775) 850-7863.
- **APPLICATIONS & FORMS:** All documents can be accessed on the Board's website. Completed applications and forms can be e-mailed, faxed, or placed in the "Drop Box" located outside the Board's offices (unless paying by check, you are advised to hold onto payments until a staff member contacts you with further instruction). Staff will continue to review and process your documents in the order received. Please note you may experience delays in the processing of your documents at this time.
- **COMPLAINTS/INVESTIGATIONS:** Consumer complaints against licensed and unlicensed contractors are still being processed by the Board and can be filed at any time. Complaint forms can be accessed on the Board's website. To ensure the safety of Board staff and the public, jobsite visits are being discontinued at this time. The investigative process will attempt to resolve matters by telephone when possible. Please note you may experience delays in the investigation of a complaint.
- **NEED ASSISTANCE:** Please do not hesitate to contact our office to seek assistance with your contractor licensing needs when necessary. The Board is discussing opportunities to allow in-person meetings on a case-by-case basis and will notify the industry if this option becomes available.

The Contractors Board understands these are unprecedented times as we work collaboratively through the solutions being offered. The Board encourages everyone throughout the industry to take seriously the preventative measures being recommended by state and federal authorities as construction work continues progressing across the state.

###

HENDERSON OFFICE: (702) 486-1100 - 2310 Corporate Circle, Suite 200, Henderson, NV 89074

RENO OFFICE: (775) 688-1141 - 5390 Kietzke Lane, Suite 102, Reno, NV 89511

www.nscb.nv.gov